



We are pleased to announce the following vacancy:

VACANCY NO: VA JID 2203 UNFPA APRO
 CLOSING DATE: 13 May 2022
 POST TITLE: Programme Efficiency and Effectiveness Consultant
 CATEGORY: Individual Consultant Contract
 DUTY STATION: Homebased
 DURATION: 20 working days between 15 May and 30 June 2022

TOR of this consultancy is as below:

TERMS OF REFERENCE FOR INTERNS

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA Asia and the Pacific Regional Office (APRO)
Background and purpose of consultancy:	The Regional Working Group on programme delivery was convened by the Regional Director of UNFPA's Asia Pacific Regional Director in mid-2021 to enhance country programme delivery in Asia and the Pacific by unlocking programme delivery potential in the region and increasing programme delivery efficiency and effectiveness and fostering a culture of adaptive management and programmatic and operations innovation. The group unpacked Efficiency as the extent to which the intervention delivers, or is likely to deliver, results (including on collective priorities and emerging needs) in an <u>economic</u> and <u>timely</u> way and Effectiveness as the extent to which the intervention achieved, or is expected to achieve, its objectives, and its results, including any differential results across groups. This would also include a culture of learning for adaptation. The working group agreed upon the need to utilize the services of a consultant to develop tools to help countries to set baselines for programme efficiency and effectiveness and use them for improving efficiency and effectiveness.
Scope of work: <i>(Description of services, activities, or outputs)</i>	<u>Description of activities:</u> <ul style="list-style-type: none"> • Review of existing tools and guidance on measuring programme efficiency and effectiveness • Review of key assessments, including MOPAN 2017-2018 assessment, developmental evaluation of RBM at UNFPA, CPE reports etc • Review of existing UNFPA data sources and systems • Interview of key UNFPA personnel in APRO, COs and HQ • Developing (context specific) draft tools; piloting and refining based on feedback • Develop detailed guidance and metadata on the final agreed tool(s)

	<p>The following outputs are expected from the consultant:</p> <ul style="list-style-type: none"> • Prepare a report with compilation of global good practices in measuring programme efficiency and effectiveness • Develop context specific tools and guidance to measure programme efficiency and effectiveness • Compile recommendations for further improving UNFPA corporate data collection processes and potential for the use of artificial intelligence to further contribute to improving programme efficiency and effectiveness • Facilitate a regional meeting to disseminate findings and recommendations
Duration and working schedule:	20 working days between 15 May and 30 June 2022
Place where services are to be delivered:	All phases of the consultancy will be conducted remotely and no travel will be required.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<ul style="list-style-type: none"> • As specified under the scope of the work • All outputs will be delivered electronically
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The APRO Regional Programme Adviser and Regional Operations Manager will monitor the progress and ensure quality assurance of deliverables as per the evaluation TOR and the workplan.
Supervisory arrangements:	APRO Regional Programme Adviser and the Regional Operations Manager will manage the consultant.
Expected travel:	No travel is expected.
Required expertise, qualifications and competencies, including language requirements:	<p>Qualifications of the consultant:</p> <ul style="list-style-type: none"> • Master Degree in Development studies, Economics, Humanities, Data analytics, Business administration or similar fields • Minimum of 10 years work experience in monitoring and evaluation of development programmes including organizational effectiveness – prior experience working with UN agencies a plus • Skills in report writing and presentation



Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	The consultant will be provided with necessary information and documents related to programme delivery in the region.
Other relevant information or special conditions, if any:	

How to apply

Candidates should submit the following documents:

- P11
- CV
- Motivation letter for this consultancy

All the above documents must be sent by e-mail to vac-robangkok@unfpa.org.

The P11 is available on the UNFPA websites at <https://www.unfpa.org/resources/p11-un-personal-history-form>

Please quote the Vacancy number JID 2203 Programme Efficiency and Effectiveness Consultant. The dead line of application is **13 May 2022 (closing date)**

UNFPA will only be able to respond to those applications in whom UNFPA has a further interest.

UNFPA provides a work environment that reflects the values of gender equality, teamwork, respect for diversity, integrity and a healthy balance of work and life. We are committed to maintaining our balances gender distribution and therefore encourage women to apply.

Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.