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We are pleased to announce the following vacancy:

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VACANCY NO: VA JID 1903 UNFPA APRO  
CLOSING DATE: **Friday, 8 February 2019, at 15.00 hours, Bangkok time**  
POST TITLE: Gender Based Violence in Emergencies (GBViE) Consultant  
CATEGORY: Individual Consultant contract  
DUTY STATION: Bangkok, Thailand  
DURATION: 40 work days over the period of March to December 2019  
ORGANIZATION UNIT: **Asia and the Pacific Regional Office**

## **1 Background and Purpose of this consultancy**

The Asia Pacific region is the most disaster prone region in the world and has many protracted and complex emergencies. In recent years, UNFPA has increasingly played a critical role in responding to both natural and manmade disasters which have increased in numbers and magnitude. In line with UNFPA's strategic plan (2018-2021) and humanitarian commitments, the Asia Pacific Regional Office (APRO) works closely with country offices and partners to improve efforts on addressing sexual and reproductive health (SRH), gender and gender based violence (GBV) within emergency preparedness, response and recovery.

Due to the frequency and severity of humanitarian emergencies in the region, from cyclical natural disasters affecting several countries in the region on an annual basis to protracted conflicts and fragile contexts, APRO intends to recruit an on-call Gender Based Violence in Emergencies (GBViE) expert to provide technical support to COs in addressing Gender-based Violence prevention and response measures in emergency preparedness and response efforts. The GBViE consultant, to be recruited through a retainer contract, will be available to support the APRO Gender and Humanitarian Team remotely, and through deployment (when/if needed) for the duration of their contract.

## **2 Scope of Work and Expected Outputs**

Under the overall guidance of the Regional GBV Technical Specialist, the GBViE consultant will support UNFPA APRO's Gender and Humanitarian teams in strengthening COs capacity to address Gender-based Violence in humanitarian settings.

**Expected outputs include:**

1. Provide technical guidance to COs affected by humanitarian crisis either through short deployments (subject to request from CO) or remote assistance. The areas of technical guidance could include the following:

- Conduct of situational assessment and safety audits (where possible) to determine needs and gaps for GBV response in emergencies.
- Development of GBV response plan in line with the humanitarian response plans.
- Technical support to service providers and implementing partners to ensure that 100% of survivors who seeks GBV response services from UNFPA or its implementing partners receive quality and timely care.
- Develop/review strategies and work plans of existing GBV coordination mechanism to respond to the humanitarian crisis.
- Review Standard Operating Procedures, referral pathways, case management strategies and GBV data collection tools and mechanism to ensure adherence to international standards.
- Review/draft GBV in emergencies funding proposals.
- Mainstreaming GBV prevention and mitigation strategies in all humanitarian sectors in line with IASC Guidelines for Integrating GBV Interventions in Humanitarian Action.

2. Provide technical support to APRO Gender and Humanitarian teams to build capacity of UNFPA staff and partners to address capacity gaps, including but not limited to GBV case management, referral pathway, standard operating procedures, GBV Information Management Systems, psychosocial support, clinical management of rape and other areas of GBV programming in line with UNFPA's Minimum Standards for Prevention and Response to GBV in Emergencies.

3. Reviewing emergency preparedness plans, contingency plans and Minimum Preparedness Actions to support integration of GBV prevention and response in humanitarian settings.

4. Technical backstopping of the GBV Specialist on humanitarian response in the event of emergencies.

### **3 Duration and working schedule**

The work of the GBViE consultant will be on a needs-basis, as per request of APRO, and may include reviewing documents and response plans from a distance or deployment to COs, as needed and feasible.

The retainer contract will include up to 40 work days to be utilized over a period of 10 months (1 Mar – 31 Dec 2019).

Payment will be made in two instalments upon accumulation and completion of 20 work days. There will be no penalty to the consultant nor to the regional office if all work days allotted in the contract are not used. Payment will only be for working days, and there will be no rolling over of unused days. A monthly tracking sheet will be used to track the utilization of allocated workdays.

### **4 Place where services are to be delivered**

APRO & Country Offices, as needed.

### **5 Supervisory arrangements, monitoring and progress control**

The GBViE consultant will work closely with the APRO GBV Technical Specialist. Frequent discussions will be held to note progress throughout the duration of the contract, primarily pre and post request for working days. Progress will be noted on the TOR deliverables, on an ad-hoc basis.

The GBViE consultant will work under the overall guidance of the APRO GBV Technical Specialist.

## **6 Expected travel:**

Travels to the Regional Office (APRO) and/or UNFPA COs are expected, with exact dates and duration to be determined based on the need at the time of deployment. Travel expenses will be covered by UNFPA as per Travel policy.

## **7 Support by UNFPA APRO:**

APRO will provide office space when the GBViE consultant is in APRO. When working remotely it is expected that the consultant will have access to a computer with a sufficient internet connection, and during deployments carry own laptop and relevant equipment.

## **8 Required expertise and qualification:**

### **Education:**

Minimum of Masters' degree in gender studies, public health, international development, social sciences or other related field.

### **Knowledge and Experience:**

- A minimum of 7 years of relevant professional humanitarian experience including experience in GBV prevention and response in emergencies (programme or coordination);
- Experience and capacity in development and delivery of GBViE training components to government, NGO, and community level participants.
- Substantive knowledge and practical experience in addressing GBV prevention and response programming in humanitarian and post-conflict recovery settings, (including survivor centered approach and multi-sectoral response systems engaging health, psychosocial, case management, legal and security)
- Demonstrated ability to establish harmonious working relations in an international and multicultural environment;
- Flexible work attitude, with the ability to follow direction and effectively learn and work in an inter-agency environment as well as self-motivated
- Experience in Asia and the Pacific would be an advantage.

## **9 How to apply**

Candidates should submit the following documents:

- P11
- CV
- Motivation letter

All the above documents must be sent by e-mail to [vac-robangkok@unfpa.org](mailto:vac-robangkok@unfpa.org).

The P11 is available on the UNFPA websites at <https://www.unfpa.org/resources/p11-un-personal-history-form>

Please quote the Vacancy number **JID 1903 UNFPA APRO**. The deadline for application is **Friday, 8 February 2019 at 15:00 hours, Bangkok time**.

UNFPA will only be able to respond to those applications in whom UNFPA has a further interest.

*UNFPA provides a work environment that reflects the values of gender equality, teamwork, respect for diversity, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply.*

*We offer an attractive remuneration package commensurate with the level of the position.*

*Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.*

**Date Issued: Thursday, 17 January 2018**