1. What is the approximate number of photos or videos you need per month?

This is project/assignment based, and will be set according to the requirements of each project. But as an estimate, we might require about 30-40 selected and captioned high-resolution photos per day during a multi-day assignment.

2. In the Activities section of the RFP, you mentioned that Travel is needed for events across the Asia-Pacific region. How many individuals are required for traveling?

This will depend on each bidder's proposal and team composition. As such, we suggest that you include in your proposal how many people with what sorts of technical background and skills will be part of the team.

3. Could you please provide reference videos that offer informative content and can help us gather relevant information?

Please visit UNFPA Asia-Pacific YouTube page to see some of our past videos: https://www.youtube.com/@UNFPAasia/videos

We also recommend you visit UNFPA's social media accounts.

FB: https://www.facebook.com/UNFPAAsiaPacific

IG: https://www.instagram.com/unfpaasiapacific/?hl=en

TW: https://twitter.com/UNFPAAsiaPac

4. Are there any specific technical or equipment requirements that we should consider while preparing our proposal? Knowing these details will assist us in aligning our capabilities and resources accordingly.

Please see our past photos and videos so that you can ascertain the technical and human resource needs for our typical assignments:

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**BID CLARIFICATION**

**In relation to**

**REQUEST FOR PROPOSAL (RFP)**

**RFP Number: UNFPA/BKK/RFP/23/001**

For the establishment of a:

**LONG TERM AGREEMENT**

**FOR THE PROVISION OF PROFESSIONAL VIDEOGRAPHY & PHOTOGRAPHY SERVICES TO UNFPA APRO, BANGKOK THAILAND**

Date 28 July 2023

By 24 July 2023 at 17:00 hours, Bangkok time, UNFPA APRO received some questions in relations to the RFP number UNFPA/BKK/RFP/23/001 and provide the clarification as below:

1. What is the approximate number of photos or videos you need per month?  
This is project/assignment based and will be set according to the requirements of each project. But as an estimate, we might require about 30-40 selected and captioned high-resolution photos per day during a multi-day assignment.   
  
  
2. In the Activities section of the RFP, you mentioned that Travel is needed for events across the Asia-Pacific region. How many individuals are required for traveling?  
This will depend on each bidder's proposal and team composition. As such, we suggest that you include in your proposal how many people with what sorts of technical background and skills will be part of the team.   
  
3. Could you please provide reference videos that offer informative content and can help us gather relevant information?  
Please visit UNFPA Asia-Pacific YouTube page to see some of our past videos: <https://www.youtube.com/@UNFPAasia/videos>

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4. Are there any specific technical or equipment requirements that we should consider while preparing our proposal? Knowing these details will assist us in aligning our capabilities and resources accordingly.  
  
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TW: <https://twitter.com/UNFPAAsiaPac>

5. "Provision of Professional Videography and Photography Services to UNFPAAPRO, Bangkok Thailand in support of UNFPA's Programmes located in Asia and Pacific Region." Is it possible to receive a list of the respective countries?

You can find the list of countries we cover in the Asia - Pacific region here: <https://asiapacific.unfpa.org/en/node/15053>  
  
6. "Bidders have to have legal capacity to perform in the country". The country in reference is Kingdom of Thailand, please confirm.  In case there is a company registered in other countries but has capacity to provide this service in Asia and the Pacific region, is it possible to join this bidding exercise?

Please be informed that the eligible bidder must be a legally registered company in any countries who has capacity to provide this service in the countries in the Asia and the Pacific region. The list of countries of in Asia and the Pacific can be found in <https://asiapacific.unfpa.org/en/node/15053>

Bid clarification dated 28 July 2023