



United Nations Population Fund
Asia and Pacific Regional Office
4th Floor United Nations Service
Building, Rajdamnern Nok Avenue,
Bangkok, 10200 Thailand.
E-mail: apro-procurement@unfpa.org
Website: <https://asiapacific.unfpa.org>

**Q&A in response to
REQUEST FOR PROPOSAL (RFP) Number: UNFPA/BKK/RFP/24/001
for the 'Provision of Technical Support on GBV Prevention Programming to UNFPA
APRO, Bangkok Thailand'**

Q1: Is it possible for a consortium (of two or more organisations) to bid for the LTA, or does it need to be a sole supplier?

A1: The bidder/s need/s to be a sole supplier.

Q2: The RFP states that the team lead needs to have a PhD. However, would UNFPA APRO allow for a slightly different team structure, with a Senior GBV prevention expert to lead the team and be responsible for the management and coordination of the overall LTA without having a PhD, and have a Senior GBV prevention specialist with a PhD to be the overall technical quality assurer?

A2: UNFPA agrees with a slightly different team structure.

Q3: Does the supplier need to have a physical presence (i.e. an established office) in Asia and/or the Pacific region?

A3: Suppliers do not need to have a physical presence in the Asia Pacific region. However, suppliers must not be prohibited by the government to provide the service in those countries.

Q4: The RFP has listed expected deliverables for Y1 (at least 5 UNFPA country offices supported; at least 8 countries supported; and at least 4 guidance notes produced). Does UNFPA APRO expect the lead supplier to deliver on all deliverables in Y1, or is the expectation that the two backup suppliers will support the lead supplier on those?

A4: The practice to use the Lead-LTA and Back-up LTAs is that whenever the requirements arise, UNFPA will first contact the Lead LTA's holder to confirm the availability for each specific assignment. The Lead LTA's holder needs to confirm in writing whether or not they will be available for the assignment. If available, the Lead LTA's holder will also provide the quotation

15-Aug-2024

DS
A handwritten signature in blue ink, appearing to be 'RS', is enclosed within a blue rectangular box.



United Nations Population Fund
Asia and Pacific Regional Office
4th Floor United Nations Service
Building, Rajdamnern Nok Avenue,
Bangkok, 10200 Thailand.
E-mail: apro-procurement@unfpa.org
Website: <https://asiapacific.unfpa.org>

for the assignment. If not available, UNFPA will then contact the first Back-up LTAs holder for their availability and follow the same process as previously described. In case, the first Back-up LTA's holder were not available, UNFPA will contact the second Back-up LTA's holder.

Q5: Our organisation is interested to submit a proposal for the Long Term Agreement for provision of Technical Support on GBV Prevention Programming. However, we have a question regarding the eligibility criteria. In the RFP section 2.1 states: This Bidding process is open to all legally-constituted companies that can provide the requested services and have legal capacity to perform in the country, or through an authorized representative. We are not sure how to interpret this. Our organisation is an international organisation based in the Netherlands, but performing services all over the world. Are we then eligible?

A5: Please refer to the answer of Question No.3 and SECTION V: SUPPLIER QUALIFICATION REQUIREMENTS

Q6: Please allow us a question. We notice in the eligibility conditions that bidder need to have legal capacity to perform in Thailand.

2. Eligible Bidders

2.1. This Bidding process is open to all legally-constituted companies that can provide the requested services and have legal capacity to perform in the country, or through an authorized representative.

2.2. Bidders and all parties constituting the Bidder may hold any nationality.



Can you please explain what legal capacity exactly means here? What is required?

As a not-for-profit organisation from the Netherlands we do not have any obstacles to work in Thailand. What are the legal requirements from Thailand, if any?

A6: Please refer to the answer of Question No.3 and SECTION V: SUPPLIER QUALIFICATION REQUIREMENTS

ds
ds

15-Aug-2024



United Nations Population Fund
Asia and Pacific Regional Office
4th Floor United Nations Service
Building, Rajdamnern Nok Avenue,
Bangkok, 10200 Thailand.
E-mail: apro-procurement@unfpa.org
Website: <https://asiapacific.unfpa.org>

Q7: Can we propose a lead organization and another sub-organisation in the proposal together?

A7: No. Please refer to the answer of Question No. 1 and Section I: Instructions to Bidders clause 31 of the RFP document.

Q8: Will the lead organization be given the first right of refusal on all assignments or will UNFPA decide among the three organizations for each assignment?

A8: Please refer to the answer of Question No. 4

Q9: Does UNFPA APRO consider there to be a potential/perceived/actual conflict of interest for suppliers on the DFAT-funded GBV prevention platform in Southeast Asia to also bid for the LTA for the Provision of Technical Support on GBV Prevention Programming to UNFPA APRO?

A9: UNFPA APRO considered there not to be a potential/perceived/actual conflict of interest.

DS 15-Aug-2024
A blue bracket-shaped signature box containing the initials 'DS' and a handwritten signature.