

Clarification to the bidders:

Date 20 March 2017

1. What will be the number of population under the purview of this assignment?
Approximately 40.
2. Do we need to submit detailed methodology proposed for this assignment along with timeline?
It is not mandatory to submit the methodology as it is not one of the technical evaluation criteria.
3. Is there any limitation to number of consultants engaging in this assignment?
No.
4. Can UNFPA share its current organogram or number of levels and roles involved in this assignment?
The organogram is attached herewith which should provide sufficient information.
5. In the event of getting new program for the next five years, Could UN give us the recently program that recently did in the past and currently doing now. Moreover, it would be great if UN can let us know what's the goal or direction in the next 5 years.
Bidders can find the information about the current programme from <http://asiapacific.unfpa.org/>. The goal/direction in the next 5 years can be shared only to the bidder who is awarded the contract.
6. Have any external consultants been involved in Phases I and II of the Regional Review Projects? If so, will these consultants be permitted to bid on the current RFQ work?
Yes, there is an external consultant involved in Phase I of the Regional Review Projects and is permitted to bid on the current RFQ. There is no external consultant involved in Phase II.
Beyond the UNFPA Career Guide, is there existing competency or skills information/documentation available?
Yes, UNFPA has had the competencies skills set which will be shared to the bidder who is awarded the contract.
7. Is there any existing documentation with respect to current organization capacity?
No.
8. Can you provide a “not to exceed cost” that has been established for Phase III consultant work?
It is no to exceed USD 49,999.
9. The duration of the work has been defined as “not to exceed 25 working days.” Does this imply the duration of the work or the total effort? In other words, should the actual expected hours to be billed by the consultant be limited to 200 hours (hours x 25 days)?
UNFPA APRO estimated that this work will require the total level of effort not to exceed 25 working days, or 200 hours (if 8 hours = 1 working day).
10. It appears, based upon information provided by the U.S. Thai Embassy and available on the Thai legal websites, that individuals working for United Nations agencies are exempt from obtaining a Thailand work permit. At the very least, individuals working for less than 15 days in the Kingdom of an “urgent and essential nature”, may be exempted of the work permit for this period of time. These individuals would have to receive a written notification, signed by the foreigner and endorsed by his employer and accepted by the Director-General. Would UNFPA be willing to provide this endorsement if provided by the winning consultant?

The result of this bidding exercise is to award the contract to the legal entity, i.e., UNFPA is going to engage a legal entity. UNFPA APRO expects that the successful bidder arrange the proper work permit to its own staff.

11. Does UNFPA expect a separate “technical method or approach” to the work to be included in the response to the RFQ in addition to the company profile, proposed timeline and CV for proposed staff?(information provided on page 4, under “III a) Technical proposal”).

No.

12. The RFQ does not discuss any possible travel reimbursement associated with the effort. Should we assume no travel costs would be reimbursed?

UNFPA APRO expects bidders to propose all of the travel related cost in the financial bid.

Therefore, in the template of price quotation form, bidders should propose the travel related cost, such as air ticket, per diem, etc. as part of the out-of-pocket cost.

Security Adviser, P4, OSC, Stefano Palazzi

HR Strategic Partner, P5, DHR, Dagmar Boos

HR Analyst, P2, DHR, Haruna Takemaru

UN Cares Regional Coordinator, 35746, P3, RR, Lazeena MUNA-McQUAY

HQ

Regional Director, 40045, D2, IB, Yoriko YASUKAWA

Deputy Regional Director, 59967, D1, IB, Lubna BAQI

Programme Assistant, 1611, G5, RR, Chutatip TAWEESUK

Special Asst, 29677, P3, IB, Lisa Maria KAARTO

Personal Assistant to Director, 32828, G6, IB, Siriporn MONGKOLCHEEP

Resource Mobilizatn Advisor, 35657, P5, RR, Vacant

Monitoring And Eval Advisor, 42125, P5, RR, Suppiramaniam NANTHIKESAN

Reg. Communications Advisor, 28195, P5, RR, Roy WADIA

Communications Assistant, 13442, G5, RR, Vacant

Technical & Quality Assurance Team

Operations Team

- Int. Operations Manager, 40050, P4, IB, Kamila ABDULLAEVA
- Programme Specialist, 39952, P3, IB, Vacant
- ICT Specialist, 32827, NOC, IB, Naroot WANALERTLAK
- ICT Associate, 40704, G7, IB, Saichol SENLIN
- Administrative Associate, 32825, G7, IB, Nantiya TIPMANEE
- Finance Associate, 32826, G6, IB, Rattana CHRISTENSEN
- Driver to the Head of Office, 32831, G3, IB, Mek JUNJUMRERN
- Driver, 39634, G2, RR, Pongsak HATHEENAKO
- Operations Officer, 112343, GP, UNV, Vacant

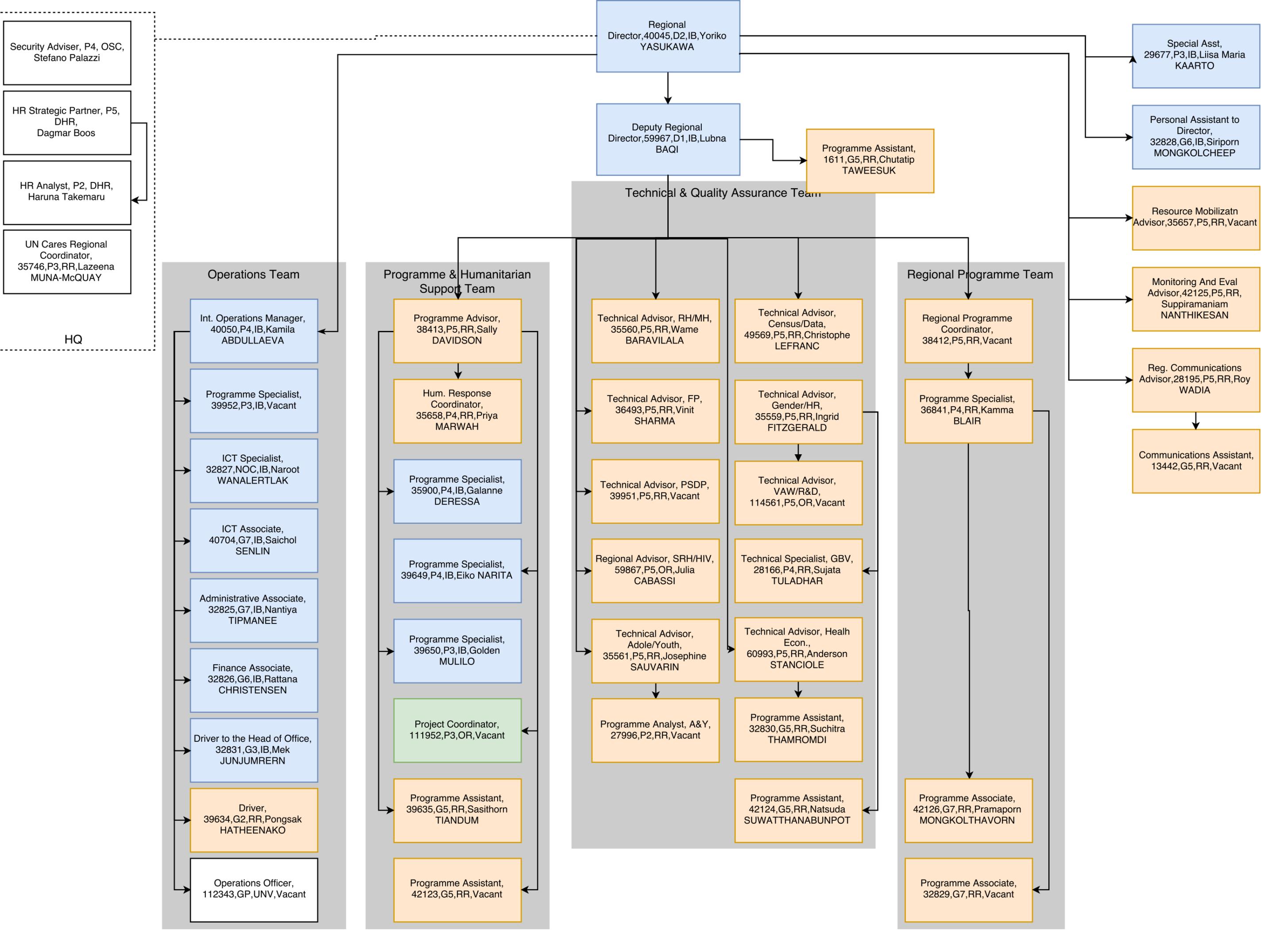
Programme & Humanitarian Support Team

- Programme Advisor, 38413, P5, RR, Sally DAVIDSON
- Hum. Response Coordinator, 35658, P4, RR, Priya MARWAH
- Programme Specialist, 35900, P4, IB, Galanne DERESSA
- Programme Specialist, 39649, P4, IB, Eiko NARITA
- Programme Specialist, 39650, P3, IB, Golden MULILO
- Project Coordinator, 111952, P3, OR, Vacant
- Programme Assistant, 39635, G5, RR, Sasithorn TIANDUM
- Programme Assistant, 42123, G5, RR, Vacant

- Technical Advisor, RH/MH, 35560, P5, RR, Wame BARAVILALA
- Technical Advisor, FP, 36493, P5, RR, Vinit SHARMA
- Technical Advisor, PSDP, 39951, P5, RR, Vacant
- Regional Advisor, SRH/HIV, 59867, P5, OR, Julia CABASSI
- Technical Advisor, Adole/Youth, 35561, P5, RR, Josephine SAUVARIN
- Programme Analyst, A&Y, 27996, P2, RR, Vacant
- Technical Advisor, Census/Data, 49569, P5, RR, Christophe LEFRANC
- Technical Advisor, Gender/HR, 35559, P5, RR, Ingrid FITZGERALD
- Technical Advisor, VAW/R&D, 114561, P5, OR, Vacant
- Technical Specialist, GBV, 28166, P4, RR, Sujata TULADHAR
- Technical Advisor, Health Econ., 60993, P5, RR, Anderson STANCIOLE
- Programme Assistant, 32830, G5, RR, Suchitra THAMROMDI
- Programme Assistant, 42124, G5, RR, Natsuda SUWATTHANABUNPOT

Regional Programme Team

- Regional Programme Coordinator, 38412, P5, RR, Vacant
- Programme Specialist, 36841, P4, RR, Kamma BLAIR
- Programme Associate, 42126, G7, RR, Pramaporn MONGKOLTHAVORN
- Programme Associate, 32829, G7, RR, Vacant



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