



## INVITATION TO BID – SALE OF SURPLUS ASSET

Date: 5<sup>th</sup> October 2017

Reference No: ADM 2017/032

**Bid submission deadline: Monday, 20<sup>th</sup> October 2017 at 15:00 hours, Bangkok time**

Subject: **Disposal of UNFPA APRO Surplus Asset**

1. **Sealed bids** are invited from interested bidders for the purchase of office equipment, computers and others as the described in the attachment form of an Invitation to Bid. **The items may be inspected on 6<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> October 2017 between 13.30 – 15.00 hours, at UNFPA APRO, 4<sup>th</sup> floor UN Services Building, Rajdamnern-Nok Avenue, Bangkok.** Interested bidders for physical inspection should send their request to [wanalertlak@unfpa.org](mailto:wanalertlak@unfpa.org) or [mek@unfpa.org](mailto:mek@unfpa.org) or contact the following number 026870106 or 026870127.
2. Bids in the prescribed form with details of the terms and conditions applicable to the disposal of the property, should be submitted in **sealed** envelopes. Completed bids must be submitted during the period of 5<sup>th</sup> - 20<sup>th</sup> October 2017 at UNFPA APRO, 4th floor UN Services Building, Rajdamnern-Nok Avenue, Bangkok not later than 15.00 Hours of Friday, 20<sup>th</sup> October 2017.
3. In accordance with UNFPA asset management policy, internationally recruited United Nations staff members/personnel and their relatives are not allowed to participate in the sale of the disposed assets.

## UNFPA APRO assets bidding closed on Friday, 20<sup>th</sup> October 2017

Please carefully read the terms and bid conditions as given in of this form and sign acceptance below before submit this bid form.

(กรุณาคำนึงเงื่อนไขในแบบฟอร์มนี้ และโปรดเซ็นต์ยอมรับเงื่อนไขด้านล่างก่อนจะส่งซองประมูล)

Bidder Name (ชื่อผู้ประมูล): \_\_\_\_\_

Address (ที่อยู่): \_\_\_\_\_

Telephone (โทรศัพท์): \_\_\_\_\_

E-mail Address (อีเมลล์): \_\_\_\_\_

Signature (ลายเซ็น): \_\_\_\_\_

Date (วันที่): \_\_\_\_\_

### Bid Conditions

1. Locally recruited staff/personnel of the United Nations system of organizations are permitted to participate in the competitive bidding exercise and to purchase for their personal use.
2. As per UNFPA Fixed Asset Management PPM, the International recruited staff members /personnel and their tax exempt relatives are always excluded from bidding.
3. The sealed envelope should be marked “**BID ON SURPLUS UNFPA APRO ASSET**” and dropped in the BID BOX specifically placed for this purpose at UNFPA APRO 4<sup>th</sup> floor Services Building.
4. The Sale of the office assets is on “**AS IS, WHERE IS**” basis.
5. Bid Forms is accepted only at UNFPA APRO office until **15:00 hours of Friday, 20<sup>th</sup> October 2017**.
6. Bids will be opened on Friday, 20<sup>th</sup> October 2017 at 15.30 Hours. UNFPA APRO will make the announcement of the bidding result on **Tuesday, 31<sup>st</sup> October 2017**. The bidder tendering the highest price is awarded the sale.

7. Upon notification, the successful bidder will be required to pay the full bid amount in cash or cashier's cheque within **Friday, 3<sup>rd</sup> November 2017**.
8. After payment settlement, the successful bidder could remove the asset from UNFPA office from Thursday, 2<sup>nd</sup> November 2017. The transportation arrangement to deliver the asset will be on own account of the successful bidder without causing any damage to surrounding property(s). Or, the successful bidder shall reimburse UNFPA APRO for any damage sustained as a result of such removal.
9. UNFPA APRO reserves the right to reject any or all the bids submitted without assigning any reason.

## BID FORM

### List of IT equipment to be disposed

No	Description	Serial No.	Atlas Asset ID No.	Year of Purchase	Minimum Bidding Price (bath)	Proposed Bidding Price (THB) Excluded
1	DELL SERVER FOR THAILAND. PLE	CYOFTH1	000000000295	Jan 23, 2009	500	
2	DELL SERVER FOR THAILAND. PLE	BYOFTH1	000000000296	Jan 23, 2009	500	
3	Hard Disk Netgear 1100 RNR4450	20R28CRX000BA	000000000348	Jul 28, 2009	300	
4	LEXMARK MULTI FUNCTIONX 738	9420BRW	000000000364	Aug 27, 2010	Scrap	
5	SWITCH CATALYST 3750V2 24 PORT	FDO1342Z80B	000000000365	Dec 16, 2009	800	
6	SANYO Wireless Projectors Proj	602-021-74	000000000446	Apr 4, 2011	300	
7	Appliance StoneGate FW FW-1030	VM-111110-15-01	000000000484	Nov 30, 2011	0	
8	Appliance StoneGate FFW-1030	VM-111110-15-04	000000000485	Nov 30, 2011	0	
9	Desktop Dell Optiplex 790SF B	BVRBC28	000000000490	Jul 18, 2012	1,000	
10	Laptop Dell Latitude E6330	H9KJ8W1	000000000515	Dec 6, 2012	1,500	
11	Laptop Dell E7240	1QW2YY1	000000000538	Dec 27, 2013	1,500	
12	Laptop Dell E7240	9RW2YY1	000000000541	Dec 27, 2013	1,500	
13	Laptop Dell E7240	BPW2YY1	000000000542	Dec 27, 2013	1,500	
14	Laptop Dell E7240	DPW2YY1	000000000544	Dec 27, 2013	1,500	

15	Laptop Dell E7240	HPW2YY1	00000000545	Dec 27, 2013	1,500	
16	BROTHER ELECT. LABELLER PT2700	E64535- H7G676020	00000000282	Sep 3, 08	-	
17	SAMSUNGLCD TV32" S3- LA32A330J1 <b>(Defected)</b>	AQH43DGB00420 W	00000000300	Dec 14, 08	0	
18	MONITOR DELL FOR NOTEBOOK	0G474H74445926 GCGI	00000000317	Mar 3, 09	400	
19	MONITOR DELL FOR LAPTOP	0G474H74445926 GCFY	00000000318	Mar 3, 09	400	
20	MONITOR DELL FOR LAPTOP	0G474H74445926 GCFQ	00000000319	Mar 3, 09	400	
21	MONITOR DELL FOR LAPTOP	0G474H74445926 GCFK	00000000320	Mar 3, 09	400	
22	MONITOR DELL FOR LAPTOP	0G474H74445926 GCFH	00000000321	Mar 3, 09	400	
23	MONITOR DELL FOR LAPTOP	0G474H74445926 GCFE	00000000323	Mar 3, 09	400	
24	MONITOR DELL FOR LAPTOP	0G474H74445926 GCFD	00000000324	Mar 3, 09	400	
25	MONITOR DELL FOR LAPTOP	0G474H74445926 GCF5	00000000326	Mar 3, 09	400	
26	MONITOR DELL FOR LAPTOP	0G474H74445926 GCFU	00000000327	Mar 3, 09	400	
27	MONITOR DELL FOR LAPTOP <b>(Defected)</b>	0G474H74445926 GCFX	00000000328	Mar 3, 09	0	
28	MONITOR DELL FOR LAPTOP	0G474H74445926 GCGC	00000000329	Mar 3, 09	400	
29	MONITOR DELL FOR LAPTOP	0G474H74445926 GCGG	00000000330	Mar 3, 09	400	
30	MONITOR DELL FOR LAPTOP	0G474H74445926 GCGO	00000000331	Mar 3, 09	400	
31	MONITOR DELL FOR LAPTOP	0G474H74445926 GCUK	00000000332	Mar 3, 09	400	
32	D-LINK	F302397019192	00000000360	Nov 3, 09	0	
33	D-LINK WIRLESS ROUTER DIR 300	P1E1195001374	00000000361	Nov 3, 09	0	
34	Desktop Dell Optiplex(TM) 790S	4KDCD2S	00000000498	Jul 6, 12	1,000	
35	Desktop Dell Optiplex(TM) 790	BKDCD2S	00000000500	Jul 6, 12	1,000	
36	Desktop Dell Optiplex(TM) 790S	7KDCD2S	00000000503	Jul 6, 12	1,000	
37	Desktop Dell Optiplex(TM) 790S	6KDCD2S	00000000504	Jul 6, 12	1,000	
38	Apple iPhone 6 16GB SPACE GRAY	359298068954269	00000000568	Apr 27, 15	3,000	
39	Apple iPhone 6 16GB SPACE GRAY	359298069013677	00000000569	Apr 27, 15	3,000	

40	Apple iPhone 6 16GB SPACE GRAY	359256061279068	000000000572	Apr 27, 15	3,000	
41	Apple iPhone 6 16GB SPACE GRAY	359256060858367	000000000574	Apr 27, 15	3,000	
42	Apple iPhone 6 16GB SPACE GRAY	355399075894748	000000000577	Apr 27, 15	3,000	
43	Apple iPhone 6 16GB SPACE GRAY	358375069013617	000000000582	Apr 27, 15	3,000	
44	Apple iPhone 6 16GB SPACE GRAY	359298069003074	000000000587	Apr 27, 15	3,000	
45	Apple iPhone 6 16GB SPACE GRAY	353319072391128	000000000588	Apr 27, 15	3,000	
46	Apple iPhone 6 16GB SPACE GRAY	359298069098421	000000000590	Apr 27, 15	3,000	
47	Dell Monitor	CN0M875N641809 4R1W5U	000000000655	Oct 20, 09	400	
48	Dell Monitor	CN0G335H641809 190VRL	000000000697	Mar 10, 09	400	
49	Dell Monitor	CN0G335H641809 190XJL	000000000698	Mar 10, 09	400	
50	Dell Monitor	CN0G474H744459 26GCG1	000000000699	Mar 10, 09	400	
51	Dell Monitor	CN0WGM4N74261 9940FDS	000000000700	Oct 13, 09	400	
52	Dell Monitor	CN0WGM4N74261 994157S	000000000701	Oct 13, 09	400	